

Barham C of E Primary School PTA

Meeting Minutes

Tuesday 12th April 2016

In attendance

Chair James Broadley

Deputy Chair Deborah Hart

Treasurer Colin Morrall

Asst Treasurer Caroline Cooke

Secretary Annabel Wilshaw

Headteacher Mrs Alison Higgins

Jason Roberts

Nicole Hudson

Alan Gower

Charley Gremo Gilham

Maxine

Ben Hardy

Apologies

Charlotte Wigham

The Chairman welcomed everyone to the meeting and thanked them for coming

1. Comms

It was agreed that increased communication between PTA and school community has recently improved through updates on the Facebook page and bookbag flyers. This includes notification of the PTA meeting, Reminders of Social Events and their fundraising success.

JB to source coloured paper for future flyers to make it clearer to find in the book bag.

2. Queen's 90th Birthday (11th June)

The PTA has been approached by Barham Parish Council with regards to them making a contribution towards a commemorative medal for each school child to mark the Queen's 90th Birthday.

Medal is £1.99 each plus £7.50 delivery, order of min 50. Delivery approx. 6 weeks.

The amount of contribution is yet to be confirmed but all agreed the medal is a good idea.

JB to follow up on the contribution and order of medals.

Non uniform day on Friday 10th June, dress in red white and blue or something 'royal' for £1 donation. Open Assembly to include distribution of medals.

There is also a Barham PC event on Sunday 12th June on the village green to celebrate the birthday.

3. Mrs Higgins advised the library is in need of a revamp and funds would be appreciated for new shelving which fits better. It is not urgent and costs are to be confirmed but ideas discussed already include a Second Hand Book Sale and also a School Recipe Book which can be sold to raise funds specific for the this school project.

AH to check likely costs of library refit

AW to co-ordinate Book Sale, planned for early June.

BH to check on printing costs

4. Swimming Pool

The swimming pool requires funds to continue to be functional. Jason explained that a new system is required to automatically test the water and chlorinate it as necessary. The current hand dosing process is not practical.

Running costs are approx. £2.5k per annum and £4k every 3-4 years for new equipment. The pool liner may need replacing in near future too.

The pool appears to no longer be funded by the school so alternative funding methods are needed.

All children have access to the swimming pool which is now unusual in primary schools, most have closed. Barham School has an excellent record of all school leavers being able to swim and the benefit of remaining on site for the terms from Easter to October with weekly swim sessions. We all want to keep this facility and believe most parents would agree. Therefore, a voluntary contribution will be requested, £2 per month per family by direct debit or £24 annual fee to help cover the running and maintenance costs. Gift Aid can be claimed.

Without these donations, the pool will shut.

AH to check that funding no longer through the school

CM to present costs to explain the situation to parents

CM to set up separate bank account for pool funding and advise CC

CC to check payments made into account and assess support

JB to produce information leaflet / payment envelope for parents to coincide with start of swimming this term.

5. Following the AGM, the Trustee List has not yet changed and new Trustees are required. Information on the role and responsibility of a Trustee can be found online under the Charity Commission. **AW to confirm weblink**
Anyone who might be interested in being a Trustee is encouraged to read this and confirm to CM if willing to pursue.
6. Online resource <http://www.pta.org.uk/> is a good point of reference with ideas for fundraising as well as details on the organisation of a PTA. **AW to confirm password** for access for anyone who would like to check it out

7. Summer Fete 2nd July 2016, 12-3pm

Reflecting on last year's event, the following points were agreed,

A PA system is required. Agreed this would be bought as is an investment although it needs to be good quality. Can also be used for Sports Day.

CM to research and buy, CC may get discount depending on the supplier.

The layout of the stalls needs to fit the space and not appear too sparse

Swingboats will be under current insurance / inspection warranty. They may be placed in central area as a focalpoint.

AG offered use of large marquee 10m x 5m which is appreciated as gazebos are short.

More bunting flags can be made, by Wrens and anyone else who wants to make another one.
DH to coordinate

Outside vendors can have a stall for £10, **DH to advertise**

BH suggested the stalls/jobs are broken down and managed by variety of volunteers, which was agreed.

Cake stall and tea/coffee coordinated by AW and have tables and seating area subject to manpower

Alcohol including Pimms to be offered, using CW's licence subject to confirmation

AG & JR on the BBQ

CGG on nail painting and tattoos

Other suggestions, welly throwing, sumo suits, coconut shy, hook a duck

Emergency services would be fun, **JR to contact Fire Service , AW to contact Police**

Farm / Animals Feature, **AW to check with farming parents in Year 2**

JB to produce and erect signs to advertise the event and encourage visitors

Other volunteers to be canvassed from the end of May to give plenty of notice and time to recruit!

8. Next PTA meetings; Thursday 5th May and Thursday 16th June, both at the Black Robin, Kingston at 7.30pm. **AW to confirm with venue**

In the meantime if anyone has any ideas or suggestions, please email barhampta@gmail.com